

MAASV Website Image Requirements

Please submit images via email to maasv.org@gmail.com

General

- All visuals submitted must represent work that is original in design and was conceived and created by you
- Images of recent work are preferred
- Use a 3.3 megapixel or better camera
- Correct images for color, spots, etc, only when absolutely necessary while ensuring that the image still accurately portrays the artwork
- **Do not** send snapshots, printouts, or over- or under-exposed visuals
- All visuals must be clean, sharp images with good contrast. Avoid sending visuals shot at awkward angles or with harsh shadows
- The artist must have publication rights for the images

Data Format Requirements

- Images must be at least 300dpi resolution
- When RAW files are not available (i.e. submitting existing photography), TIFF with LZW compression (preferred) or JPEG formats (highest quality [fine] jpeg setting) may be considered. Pictures stored in these formats are only acceptable when images are taken at the camera's highest resolution and/or the best quality setting.
- Although these image files will be very large, do not compress them because important information will be lost. **DO NOT COMPRESS JPEG OR TIFF FILES**
- Send files as an email attachment, or on CD-ROM (see below)
- A maximum of two photos per artist is allowed. If submitting on CD-ROM, all images must be on the same CD-ROM

Naming Image Files

- Name files using the first three letters of your last name, followed by the image number and extension. *examples: Tho1.RAW; Tho2.RAW.* However, if you do not know how to rename files from your desktop, send us whatever you have and we will rename them. Please do not open files on a computer to rename using the "save" or "save as" commands.

Submitting Images on CD-ROM

- All CD-ROM entries must be accompanied by print-outs of each image and the "Image Submissions Form". CDs that arrive without print-outs will not be considered
- Mail your CD-ROM and signed Image Submission Form to:
MAASV Website Member Gallery Images
PO Box 2924
Cupertino, CA 95015-2924

Submitting Images via email

- email images and a copy of the Image Submissions Form to: maasv.org@gmail.com, include "MAASV Member Gallery Images" in the subject line
- Mail a copy of the signed Image Submission Form to the address above

NOTE: this form may be accessed via the MAASV website <http://maasv.org/forms/MAASVWebsiteImageSubmissionsForm.pdf>, but a photo release signature is required (hardcopy) before any images can be posted

MAASV Website Image Submissions Form

Please submit images via email to maasv.org@gmail.com

Instructions for this form:

- Fill in submission form completely. Make a copy to mail, and keep the original for your records
- If mailing a CD with the images, place a copy of this form into the mailer with the CD
- If emailing the images, please sign a copy of this form and scan it in to be added to the email, and/or sign and mail a copy to MAASV
- Artists may submit two images. One image per piece will be accepted.

Piece 1

File Name: _____

Title: _____ Brief Description: _____

Media: _____ Technique: _____

Size in mm (HxWxD): _____ Ring size (if applicable): _____

In 25 words or less, describe influences, inspirations, and/or any recognition received for this piece:

Piece 2

File Name: _____

Title: _____ Brief Description: _____

Media: _____ Technique: _____

Size in mm (HxWxD): _____ Ring size (if applicable): _____

In 25 words or less, describe influences, inspirations, and/or any recognition received for this piece:

The artist is granting MAASV the rights to publish these images in print and electronic formats. These reproduction rights are non-exclusive, I retain ownership of submitted images and have the right to reproduce them elsewhere. I represent that I am the owner, or authorized representative of the owner, of the rights granted herein, and that publication of the materials submitted will not infringe upon any other copyright.

Artists Name (please print or type clearly)

Date

Signature